

APPLICATION FOR ONLINE COURSE ENROLLMENT

Spring Lake Public Schools strongly believes that face-to-face classroom instruction at the high school level is the best learning environment for students. If the opportunity exists for students to enroll in a course offered at the high school, students are strongly encouraged to do so. In Section 21f of the Michigan School Code students are permitted to enroll in up to two online courses per Trimester.

Spring Lake Public Schools strongly believes that a student should only choose online courses if (1) a desired course is not offered by Spring Lake High School or (2) a student's course schedule presents a conflict which prohibits the student from enrolling in a course offered at Spring Lake High School. An online course should not be chosen if Spring Lake High School offers the course and the course can be scheduled in the student's daily schedule.

In addition, a student may not enroll in an online course if (1) the course is not offered for credit, (2) the credit offered is not consistent with the unit of credit required (3) the student previously earned credit in the course, (4) the course is inconsistent with the student's graduation requirements or post-secondary plans, (5) the student does not possess the prerequisite knowledge and skills to be successful in the course, (6) the student demonstrated failure in previous online coursework in the same subject, or (7) the course is of insufficient quality or rigor, as determined by the district.

Requirements:

Online learning presents challenges that are different from the face-to-face classroom experience. This type of learning requires a high degree of self-discipline and motivation, the ability to keep up with ongoing, sometimes very demanding expectations without the constraints of a fixed time and place setting, and the ability to deal with isolation that may occur from this form of individual learning.

To be successful in an online class, a student must be a self-starter with a strong sense of direction and the ability to set goals and follow through. A successful online student will work independently, stay on task and maintain a regular schedule of logging on and keeping up with readings, course assignments, homework and other expectations. The content of online courses is generally as rigorous, if not more rigorous, as that found in a face-to-face classroom course. An online class is different, not necessarily easier or harder, and the added factor of self-motivation and self-discipline may cause additional challenges.

Available Courses:

A Statewide catalog, maintained by Michigan Virtual University, contains the syllabi for online courses offered by any Michigan district and the Michigan Virtual School. Any online course in which a student chooses to enroll must be for credit, consistent with graduation requirements, and of sufficient quality or rigor. If not, Spring Lake High School may deny the student and parent/guardian request to enroll in an online course.

Cost:

If Spring Lake High School (9-12) approves a student to enroll in an online course, the course must be one of the student's five required classes per **Trimester**. The district will pay for the cost of the course, but it may not exceed 1/18th of the district's foundation allowance per pupil payment as calculated in the State School Aid Act. The student/parent will bear the cost of any online course taken in addition to the student's full-time class schedule (or any additional cost beyond the maximum amount allowed per pupil based on the district foundation allowance).

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Name: _____ **Date of Birth:** _____ **Grade 14-15:** _____

Parent/Guardian Email: _____ **Student Email:** _____

In which online course(s) do you wish to enroll and during which Trimester(s)?

<p>Course Title #1:</p> <p>Course Provider: Semester of Enrollment: Cost of Course:</p>	<p>Course Title #3:</p> <p>Course Provider: Semester of Enrollment: Cost of Course:</p>
<p>Course Title #2:</p> <p>Course Provider: Semester of Enrollment: Cost of Course:</p>	<p>Course Title #4:</p> <p>Course Provider: Semester of Enrollment: Cost of Course:</p>

Why do you want to enroll in an online course?

- Spring Lake High School does not offer the course.
- The course is offered by SLHS, but the course does not fit in my schedule.
- Other Reason *(Applicant must provide a reason for wanting to enroll in an online course):*

Have you previously enrolled in an online course(s):

- No
- Yes. If so, please complete information below:

Date of online course(s): _____

Name of online course(s): _____

Grade earned in online course(s): _____

FOR OFFICE USE ONLY:

Name of Applicant: _____ Date: _____

Approved: List approved online courses and trimester below

Denied for reason(s) indicated below*: *(Check all that apply)*

- The student has previously gained the credits provided from the completion of the online course.
- The online course is not capable of generating academic credit.
- The online course credit is inconsistent with credit unit required by SLHS.
- The online course is inconsistent with the remaining graduation requirements or career interests of the student.
- The student does not possess the prerequisite knowledge and skills to be successful in the online course or has demonstrated failure in the previous online coursework in the same subject.
- The online course is of insufficient quality or rigor.

List the name of alternate online course(s) recommended by the District that are of acceptable rigor and quality.

**If a student's request to take a course online is denied, the students and parents may appeal the decision by writing to the superintendent of the*