

SPRING LAKE BOARD OF EDUCATION BUDGET HEARING June 19, 2017

The Spring Lake Board of Education held a Budget Hearing on Monday, June 19, 2017, at the Spring Lake Middle School Media Center. President Jeff Lauinger called the hearing to order at 6:33 p.m. Board members present: Jeff Lauinger, Dennis Devlin, Rob Davidson, Keith Frifeldt, Curt Theune, Kathy Breen and Jennifer Nicles. Absent: None

2017-18 SLPS GENERAL FUND BUDGET

Scott Powers, Chief Financial Officer, advised that a public budget and truth in taxation hearing was required before the Board can adopt next year's budget or tax levy. He then presented the following:

2016-17 Budget

- The District has seen some budget stability over the last few years which has allowed for minimal changes.
- Increased special education costs have been overcome with increased special education funding.
- The District is fortunate to have active fundraising by the SL Schools Foundation.
- The projected budget shortfall of approximately \$200,000 made in February, 2017 has improved, primarily due to the special education funding, additional student count and favorable utility numbers, and it is currently estimated that the District will need to use \$38,000 from the fund balance.
- The proposed 2016-17 budget amendment would leave the fund balance percentage at 9.27%, which the State does monitor.

Rob Davidson inquired if there is an industry fund balance standard, and Scott Powers reported that historically the State had liked to see it between 15% and 20%, but since the economic downturn of 2008, it is now between 10% to 15%.

2017-18 Budget

The following factors were considered when projecting the 2017-18 budget:

- The biggest variable for projecting a budget for 2017-18 is the number of enrolled students. It is projected that enrollment will be 2,495, which is 10 student less than 2016-17.
- The pupil allowance from the State will increase by \$120 per student, which will bring about \$200,000 in additional revenue which will help support ongoing cost increases.
- The county special education funding is based on a new formula which will bring additional revenue.

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- Food service funds and FAC funds provide indirect cost subsidies.
- Teachers and support staff have ratified contracts.
- Non-union support staff will receive a 2% wage increase.
- Continuation of the hard cap for health insurance costs, which is set by the State, has risen based on the medical inflation rate which sits close to 3%.
- Required retirement contributions will rise by about 1%.
- Position modifications/additions District-wide based on employee turnover and enrollment levels.

The proposed budget for 2017-18 is slightly over \$25,000,000. It is anticipated there will be a use of the reserves in the amount of \$260,000, which would leave the fund balance sitting just over 8%.

Debt Fund 2017 Proposed Tax Levy

- In order to meet the principal and interest obligations on voter-approved bonds, the District will levy 7.00 mills on homestead properties for the upcoming year.
- 17.8056 mills will be levied on all industrial, commercial and non-primary resident exempt properties.

PUBLIC COMMENTS

N/A

ADJOURNMENT

Curt Theune moved, supported by Rob Davidson, to adjourn the Budget Hearing.

Vote: Yes – Unanimous

Jeff Lauinger adjourned the meeting at 6:52 p.m.

APPROVED: _____
Date Board Secretary

SPRING LAKE BOARD OF EDUCATION REGULAR MEETING June 19, 2017

The Spring Lake Board of Education held a Regular Meeting on Monday, June 19, 2017, at the Spring Lake Middle School Media Center. President Jeff Lauinger called the meeting to order at

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7:00 p.m. Board members present: Jeff Lauinger, Dennis Devlin, Rob Davidson, Keith Frifeldt, Curt Theune, Kathy Breen and Jennifer Nicles. Absent: None

- The meeting opened with the Pledge of Allegiance.

APPROVAL OF MINUTES

Curt Theune moved, supported by Rob Davidson, to approve the Minutes of the Regular Meeting of May 15, 2017, and Special Meeting of May 15, 2017, as presented.

Vote: Yes – Unanimous

ITEMS RECEIVED TOO LATE FOR AGENDA

The Resignation of Amy Sheridan will be added as Action Item L on the Agenda.

The new hire of Whitney Krusniak will be added as Action Item M on the Agenda.

PUBLIC COMMENTS

N/A

FINANCIAL REPORTS

Keith Frifeldt moved, supported by Curt Theune, to approve the consent agenda as presented:

Accounts Payable – Check Listings

- Food Service, SLCFAC, General Fund, etc. – #218523 through #218755 totaling \$277,730.
- Student Activities – #103661 through #103762 totaling \$30,736.

Payroll – totaling \$1,335,777.

Vote: Yes – Unanimous

BUDGET AMENDMENT

Curt Theune moved, supported by Rob Davidson, to approve the 2016-17 General Appropriations Resolution Amendment as presented.

Vote: Yes – Unanimous

REPORTS

N/A

ACTION ITEMS

CONSENT AGENDA

Curt Theune moved, supported by Keith Frifeldt, to approve the consent agenda as presented:

- New Hires:
 - Bradley MazureMathHigh School
 - Alexis Oosting.....Special EducationMiddle School
 - Julia OstermanArtSt. Mary’s
 - Katie AndersonComputers/TechSt. Mary’s
 - Sarah HunterBus Driver.....Transportation
 - Adrienne HubbardBus DriverTransportation
 - Molly TushekAdmin. AssistantTransportation
- Fall Coaching Assignments
- MHSAA Membership Resolution
- Superintendent’s Contract - A 2.0% salary increase is granted for Superintendent Furton, the same increase as the administrative and non-union staff.

Vote: Yes – Unanimous

RETIREMENT

Curt Theune moved, supported by Dennis Devlin, to approve with regrets the following retirement:

Linda StartFood Service 30 years

Jeff Lauinger commented that he has enjoyed sitting at many basketball games with her and that she is a terrific advocate for SLPS. Dennis Furton commented on her remarkable career and noted that she will be missed by staff and students.

Vote: Yes – Unanimous

2017-18 BUDGET

Keith Frifeldt moved, supported by Curt Theune, to approve the General Appropriations Resolution for Fiscal Year 2017-18 as presented.

Rob Davidson inquired about student enrollment projections and if the non-resident schools of choice numbers have already been figured in. Superintendent Furton provided that there is no way to nail down the exact number of non-resident students to accept on a yearly basis as the number of move-ins and move-outs fluctuate greatly every year, and the new limits of the 105c

SPRING LAKE BOARD OF EDUCATION REGULAR MEETING June 19, 2017, cont.

rules make it more challenging to fill spots as needed. It has been and will continue to be the District's goal to hover around 2500 students. Approximately 19% of students are non-residents.

Vote: Yes – Unanimous

2016-17 TAX LEVY

Keith Frifeldt moved, supported by Curt Theune, to approve the 2017-18 Tax Levy as presented. This includes 7.0 mills levied against all properties for debt retirement, and 17.8056 mills levied against commercial and non-principal resident properties.

It was noted that the debt levy goes to pay off debt incurred for the bond, and the lowest amount the District can levy is 7.0 mills. The 17.8056 mills that is levied on non-homestead property (businesses and second homes) goes back to the county and then comes back to the District, which is assumed to be a component in our foundation allowance.

It was further noted that the District may want to look at holding a May 2018 election to capitalize on the full 18 mills available in the future.

Vote: Yes – Unanimous

APPROVAL OF PARENT ADVISORY COMMITTEE REPRESENTATIVE

Curt Theune moved, supported by Rob Davidson, to approve the recommendation of Jennifer Dinger as the SLPS representative to the Special Education Parent Advisory Committee for the OAISD as presented.

Vote: Yes – Unanimous

AWARD OF FOOD SERVICE MANAGEMENT CONTRACT

Curt Theune moved, supported by Dennis Devlin, to approve the award of the Food Service Management Contract to Chartwells as presented.

Liz Boeve provided that Chartwells was one of two bidders that went through the process. In using the State's required tools when evaluating the food service management companies, Chartwells came out head and shoulders above the other. The contract would begin July 1. Chartwells would manage the food service department and program, and all of the current SLPS employees would remain SLPS employees. All cooking would be done on-site and there would be one director on site overseeing the department year-round. It was further noted that it would be a 4 year agreement, reviewable yearly per state requirements.

Vote: Yes – Unanimous

AUTHORIZATION OF SUPERINTENDENT TO SIGN BSN AGREEMENT

Rob Davidson moved, supported by Dennis Devlin, to authorize Superintendent Furton to sign the agreement with BSN as presented.

Superintendent Furton provided that the District has not had an exclusive vendor for athletic apparel or supplies in the past. This agreement will increase buying power of athletic apparel and supplies significantly and provide discounts on retail pricing from Under Armor or from the BSN catalog – plus rebate options. This will include items purchased for the FAC and will provide the District with the opportunity to have more funds available to support athletics and the PE Department. The rebates would be used as credit for athletics or other apparel options as needed.

Vote: Yes – Unanimous

APPROVAL OF ADDITIONAL BOND PROJECTS

Curt Theune moved, supported by Rob Davidson, to approve the additional bond projects as presented.

The Bond Committee met to review feedback received from the Board, staff and community regarding the proposed High School secure entry, as well as to consider the proposed additional projects. The Committee made the following recommendations:

- Given that the entry way can be secured without incurring the costs of building additions and renovations, they recommend that the Board approve camera upgrades, a door locking system, and staffing levels as necessary to provide a safe building environment for the High School; and
- That the District commit approximately \$760,000 from the \$1.25 million bond surplus on the following projects:

Buses (2 @ \$95K ea.)	\$190,000
CO Upgrades	\$60,000
Roof Maintenance@ SLHS	\$60,000
Band Instruments	\$50,000
INT Playground	\$50,000
Folding Chairs for HS/Holmes/Jeffers s (qty 600)	\$46,000
HS Tennis Courts	\$45,000
Resurface Holmes Staff Parking Lot	\$41,500
General Maintenance @ SLHS	\$40,000
HS Lunch Tables	\$37,915
Baseball Bleachers	\$30,000
MS Auditorium refresh (Curtains/all paint)	\$26,260
Demo 144 ^h House	\$25,000

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MS Auditorium Carpet	\$15,000
HS Entry Upgrades	\$15,000
Baseball Fence: Dugouts to home; Backstop	\$12,700
HS Media Center Furniture Refresh	\$7,000
HS Media Center – Art Display Boards	\$5,099
MS Auditorium Projector Screen	\$3,000

Vote: Yes – Unanimous

APPROVAL OF BRAND IDENTITY GUIDE

Rob Davidson moved, supported by Dennis Devlin, to approve Brand Identity Guide provided by Next Marketing & Design, f/k/a The Image Group.

Superintendent Furton provided that the website should be available over the summer and the brand logo has been finished. The primary change to the SL logo is it has been tightened up. It maintains the same color ratios as before. This will provide the District with a singular, consistent logo to be used on everything newly produced for the District (i.e. digital media, uniforms, letterhead, apparel, etc.). Along with the logo, a more modern-looking Laker (a/k/a Larry the Laker) was developed as well. Over time, signage and other items throughout the District will be replaced with the new logo and Laker figure.

Curt Theune questioned the gray color used in the new rendition, and it was noted that it is the identical gray color that was approved about 12 years ago by the Board.

Vote: Yes – Unanimous

BOND PURCHASE - CHROMEBOOKS

Dennis Devlin moved, supported by Rob Davidson, to approve the purchase of Asus Chromebooks for student in grades 9 – 11 for a not to exceed cost of \$116,580 as presented.

Rex Thelen provided that the ASUS C202 Chromebook was chosen as the winning device during the REMC SAVES statewide bid and was verified as the best choice after extensive testing and discussion among staff and students (with 29 out of 30 students preferring the ASUS model). It is also the least expensive model. Replacement of 1:1 devices for students in grades 9 – 11 is consistent with the 10 year technology replacement plan. The feedback provided from the students was that the model is thinner, lighter, easier to open, easier to carry and they liked the keyboards.

Vote: Yes – Unanimous

BOND PURCHASE - TECHNOLOGY

Curt Theune moved, supported by Rob Davidson, to approve the purchase of replacement wireless access points from Vector Tech Group for a not to exceed cost of \$39,520 as presented.

Rex Thelen provided that the current wireless access points are no longer supported by the controller and that they worked with Triple R consulting for the bid process. If approved by the Board, this will allow the replacement of some of the oldest wireless access points in the District and will provide greater wireless performance and coverage in the schools. All four buildings will receive the new equipment. Rex further noted that they have applied for E-rate funds which would help offset the expenditure, if approved, up to 40%.

Vote: Yes – Unanimous

RETIREMENT OF AMY SHERIDAN

Curt Theune moved, supported by Dennis Devlin, to approve the resignation of teacher Amy Sheridan, as presented.

Superintendent Furton provided that Amy has been with District for 17 years and she will be moving on to a new opportunity which he is excited about for her. He further noted that she will be missed by all.

Vote: Yes – Unanimous

NEW HIRE – WHITNEY KRUSNIAK

Curt Theune moved, supported by Rob Davidson, to approve the hire of Whitney Krusniak as a Behavioral Consultant for the District, as presented.

Superintendent Furton provided that the hiring of another social worker has been discussed recently, and after further discussion with Adrian Breting, Special Ed Director, it was recommended that hiring a Behavioral Consultant would be a better fit.

Funds from the OAISD have recently become available to assist Districts who hire behavioral consultants, and it is expected that the ISD would provide about \$73,000 toward compensation for this new position. The District would look to use title funds to make up any difference in the compensation above that.

Superintendent Furton provided a sample job description for the Board which includes behavioral analysis of students, working with the current social worker and the school psychologists, writing plans and working with staff to implement those plans.

Ms. Krusniak currently works for the ISD and has consulted within our District on a number of occasions. It was also noted that she will be able to provide professional development for our staff and has extensive background in that area. Superintendent Furton noted that adding this position would provide tremendous value to the staff.

Vote: Yes – Unanimous

DISCUSSION/INFORMATION ITEMS

BOND PROJECT UPDATE

Liz Boeve provided the following:

- The FAC parking lot will begin to be milled on Friday, June 23. It will be available for parking on Saturday, and all parking areas are expected to be wrapped up by August 1.
- The track & field restroom and storage facility is waiting on final permit approval from the State; they are backed up with their approvals, but it is expected very soon. The footings are in, electrical work and trenching is being done. Concrete floors will be poured this week and it is still estimated to be completed by mid-August.

THIRD GRADE READING BILL AND SUMMER PROGRAM

This will be deferred to a future meeting.

POLICY FIRST READINGS

Policy numbers 5111.01 (replacement), 5111.03 (new), 5630.01 (replacement), 8300 (new), and 8305 (new) have been provided by NEOLA and the Policy Committee has meet for review. Superintendent Furton asked the Board to carefully review these policies which will be up for approval and adoption at the next Board meeting. The Seclusion and Restraint policy has been mirrored after what State has modeled as their policy and will become law in mid-August. Please email Superintendent Furton with questions, comments, or concerns regarding these policies prior to the next meeting.

PUBLIC COMMENTS

Lavinia Biasell, 15375 Oak Point Dr., read a prepared statement in support of Jeffers teacher Jen Jettner and opposing the transfer of Ms. Jettner to Holmes Elementary. She posed the following questions for the Board: what other solutions were considered; why moving a teacher who clearly does not want to be moved was considered to be the very best option; and what was the goal of the move.

Amy Recor – 15233 South Scenic Court, provided that she is a teacher at Mona Shore Public Schools and read a prepared statement to show her support for teachers, staff and students at

Jeffers in light of the recent staff changes and provided suggestions to the Board on how morale at Jeffers could be improved.

Courtney Stahl, 16682 Stoneway Drive, commented that she is an elementary principal in a neighboring district and has two children currently attending Spring Lake. She thanked the Board for listening and encouraged the Board to really consider the impact that 30 students in a classroom would have on students that are used to having only 20 students.

Deb Burkhardt, 16448 Van Wagoner Rd, indicated she has children currently attending Spring Lake. She read from a prepared statement, provided her input that there is higher achievement with smaller class sizes and asked the Board to consider all factors when making class size decisions.

Kelly Goetzinger, 16688 - 152nd Ave., commented she has a student at Jeffers and provided her daughter's experience with Ms. Jettner as a teacher. She further expressed her disappointment at the move of Ms. Jettner from Jeffers to Holmes and asked the Board to talk with administration to reconsider the move.

Deb Mertz, 15292 North Scenic Court, inquired when the new logo would be made available to staff and asked for an explanation of what the roll would be for the staff person at the secure entry way at the High School.

Sarah Adams, 13400 Red Leaf Court, commented that she has been a teacher for 17 years in Grand Haven schools, her children are schools of choice students at Spring Lake and she has chosen Spring Lake schools because of the small class sizes it provides. She asked the Board to avoid making class sizes larger.

SUPERINTENDENT'S REPORT

Superintendent Furton provided the following:

- Legislative Update: A memo from Chris Glass regarding MPSERS will be provided to the Board via email this week.
- The resignations of Samantha Douglass, Holmes Parapro, Corey VanSchaik, IS/MS Tile 1 Parapro and Brenda Dorman, Bus Driver, have been accepted.
- Staffing plans for 2017-18 have been firmed up based on grade level enrollment and team/department/building needs. The large class sizes for 3rd grade have been avoided at the slight cost to 2nd grade at Holmes and 1st grade at Jeffers. Nonetheless, our class sizes continue to be at or below county averages.
- The schools of choice application window closed on June 9. Preparation for drawing of those slots has begun as all grade levels except one had more applications than available slots.
- Soak Up Summer signs have been placed around the District for this summer's reading initiative aimed at reducing the summer reading lag. Credit to the K-6 principals, Scott Ely and literacy team for making this happen.

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- The SL Schools Foundation has provided a \$7,500 grant for tuition assistance for those Spring Lake resident families who apply to the Learning Tree Preschool and meet certain earnings criteria. The levels were established to provide a sliding scale beginning just above the level used to qualify for the Great Start Readiness Program.
- Vacation Plans – to be announced when determined.

UPCOMING MEETINGS

- Regular Board Meeting – July 17, 2017, SLMS Media Center, 7:00 p.m.

ADJOURNMENT

Curt Theune moved, supported by Dennis Devlin, to adjourn the meeting.

Vote: Yes – Unanimous

Jeff Lauinger adjourned the meeting at 8:30 p.m.

APPROVED: _____
Date Board Secretary